

# CRPM CERTIFICATION

## REQUIREMENTS FORM



TO EARN THE **CRPM CERTIFICATION**, THE RECIPIENT MUST BE A MEMBER OF ONE OF THE FOLLOWING (PLEASE CHECK ALL THAT APPLY):

- NAR    NARPM    IREM    AMA



### HAVE YOU COMPLETED YOUR LAST CLASS?

Please scan the QR code or visit <https://aardown-load.com/CRPMLastClass> to fill out the certification completion form.

### CODE OF ETHICS COURSES:

- NARPM Code of Ethics  
 Property Management & the NAR Code of Ethics

DATE COMPLETED: \_\_\_\_\_

### CONTRACT LAW COURSES:

- Ins & Outs of the AAR Forms and Do I Have to Use Them?  
 AAR Property Management Agreement Contract  
 The Anatomy of the AAR Property Management Agreement  
 The Anatomy of the AAR Lease Agreement  
 Overview of AAR Property Management Forms  
 Property Management – The Risks  
 Property Management: AAR Forms & Legal Issues  
 Leasing for Single Family Homes  
 Name that Form - Property Management  
 Marvelous, Muck or Mire in Leases

DATE COMPLETED: \_\_\_\_\_

### DISCLOSURE COURSES:

- Property Manager's Duty to Disclose  
 Property Management – The Rules  
 Arizona Residential Lease Owner's Property Disclosure Statement  
 Disclosure: Fact or Fiction

DATE COMPLETED: \_\_\_\_\_

### FAIR HOUSING COURSES:

- Accidental Fair Housing Violations  
 Fair Housing for Property Managers  
 Fair Housing – Get a Clue  
 Assistive Animals: How to Avoid Barking Up the Wrong Tree

DATE COMPLETED: \_\_\_\_\_

**REQUIREMENTS: COMPLETE ONE COURSE FROM EACH CATEGORY WITHIN THREE YEARS OF THE FIRST COURSE TAKEN. IF TWO COURSES ARE COMPLETED IN THE SAME CATEGORY, ONE CAN BE USED FOR ELECTIVE CREDIT.**

**RECERTIFICATION: ATTEND THE ARIZONA REALTORS® APPROVED RECERTIFICATION WEBINAR ANNUALLY.**

### AGENCY COURSES:

- Agency in Property Management  
 What Do You Mean the Tenant is My Client

DATE COMPLETED: \_\_\_\_\_

### BOOTCAMP COURSES:

- Property Management Bootcamp (6 Hour Class)  
 Advanced Property Management Bootcamp (6 Hour Class)  
\*Must complete the PMBC course OR have been in property management for 3+ years to attend this course.  
 rCRMS Leasing Essentials (6 Hour Class)

DATE COMPLETED: \_\_\_\_\_

### LANDLORD TENANT & LEGAL ISSUES COURSES:

- Arizona Residential Landlord Tenant Act Part I  
 Case Studies in ARLTA  
 Unlocking the Mysteries of ARLTA  
 Landlords and Tenants Playing Fair  
 Risk Reduction for Property Managers  
 Top 10 Risk Issues in Property Management  
 How To Lose Your Case Without Really Trying  
 Property Management Summit

DATE COMPLETED: \_\_\_\_\_

### ACCOUNTING COURSES:

- Property Management Trust Accounting  
 Advanced Trust Accounting – Property Management  
 Property Management Trust Accounting: Show Me the Money

DATE COMPLETED: \_\_\_\_\_

### ELECTIVE COURSES:

- Do it Right or Get the Heck out of Property Management  
 3 P's of Broker Audits: Panic, Process & Procedures  
 How to Evict a Tenant Legally and Practical Applications  
 Introduction to Property Management  
 Legal Trends & Issues in Property Management  
 Landlord Tenant Relations: Maintenance & Repairs

DATE COMPLETED: \_\_\_\_\_



255 E. Osborn Rd., Ste 200 • Phoenix, AZ 85012  
Tel: 602-248-7787 • Toll-Free: 800-426-7274  
Fax: 602-351-2474 • [www.aaronline.com](http://www.aaronline.com)

Form Revision:  
May 2024

Questions? Email [Education@aaronline.com](mailto:Education@aaronline.com)