# RESIDENTIAL LISTING CONTRACT EXCLUSIVE AGENCY

Document updated:
August 2024



The pre-printed portion of this form has been drafted by the Arizona Association of REALTORS®. Any change in the pre-printed language of this form must be made in a prominent manner. No representations are made as to the legal validity, adequacy and/or effects of any provision, including tax consequences thereof. If you desire legal, tax or other professional advice, please consult your attorney, tax advisor or professional consultant.



	1. PARTIES
1.	OWNER/SELLER:
2.	( "Owner")
3.	BROKER: acting through
	,("Listing Broker") AGENT'S NAME("Listing Broker")
	2. PROPERTY
5. 6.	<b>Premises:</b> Owner agrees to sell or rent the real property with all improvements, fixtures, and appurtenances thereon or incidental thereto, plus the personal property described herein (collectively the "Premises").
7.	Premises Address: Assessor's #:
	City: AZ, Zip Code:
	Legal Description:
10.	
11.	
12.	
10.	
	3. LISTING PRICE AND TERMS
14.	Agreement: This Residential Listing Contract - Exclusive Agency ("Agreement") is between Owner and Listing Broker. In
	consideration of Listing Broker's agreement to find a ready, willing, and able buyer or tenant, Owner gives Listing Broker the exclusive and irrevocable right to: $\square$ Sell $\square$ Rent $\square$ Sell and Rent the Premises described above.
17. 18.	Owner acknowledges that signing more than one Exclusive Agency or other form of listing contract for the same Term could expose the Owner to liability for additional compensation.
19. 20.	<b>Price:</b> The listing price shall be: <b>Sale</b> \$ and <b>Rent</b> \$ per month, plus (in the case of a rental) all applicable lease or rental (transaction privilege) taxes or such other price and terms as are accepted by Owner.
22.	<b>Term:</b> This Agreement shall commence on and shall expire at 11:59 p.m. Mountain Standard Time on ("Expiration Date"). Upon full execution of a contract for sale or lease of the Premises, all rights and obligations of this Agreement will automatically extend through the date of the actual closing of the sale or lease agreement.
	Capacity: Owner or any party that Owner designates to act on their behalf warrants that they have the legal capacity, full power and authority to enter into this Agreement, deliver marketable title to the Premises, and consummate the transaction contemplated hereby.
26.	<b>Modification:</b> This Agreement may be modified only in writing signed by Owner and Listing Broker.

27. **Equal Housing Opportunity:** Listing Broker and Owner shall comply with all federal, state and local fair housing laws and 28. regulations, including, but not limited to, non-discrimination based on race, color, religion, sex, handicap, familial status, national

29. origin, sexual orientation, or gender identity.

# 4. COMPENSATION

	4. COMPENSATION				
31. 32.	LISTING BROKER COMPENSATION IS NOT SET BY LAW, NOR BY ANY BOARD, ASSOCIATION OF REALTORS®, MULTIPLE LISTING SERVICE OR IN ANY MANNER OTHER THAN AS FULLY NEGOTIATED BETWEEN LISTING BROKER AND OWNER IN THIS AGREEMENT. SHOULD THE OWNER CHOOSE TO OFFER COMPENSATION TO A BUYER BROKER OR TENANT BROKER, THE OFFERED AMOUNT IS ALSO FULLY NEGOTIABLE AND AGREED UPON AFTER DISCUSSION WITH THE LISTING BROKER				
34.	(OWNER'S INITIALS REQUIRED)				
35.	All funds are to be in U.S. currency.				
37. 38. 39. 40.	Owner's Right to Sell/Rent: Owner reserves the right to sell/rent the Premises during the Term of this Agreement, without incurring liability for any compensation to Listing Broker, provided that such sale/rental is not made to a person produced by Listing Broker or with whom Listing Broker has negotiated during the Term of this Agreement, or through any other broker, and provided that Listing Broker, prior to such sale/rental, has not become entitled to compensation in accordance with this Agreement. If Owner sells/rents the Premises, Owner shall promptly notify Listing Broker in writing, specifying the name of buyer/tenant, the purchase/rental price to be paid and shall indicate whether or not the sale/rental was or is being made through another broker.				
42.	Owner agrees to compensate Listing Broker and other broker, if any, as follows:				
44.	(Check if applicable) Retainer: Owner agrees to pay Listing Broker a non-refundable retainer fee in the amount of \ within five (5) days or days of execution of this Agreement, which is earned when paid, for initial consultation, research and other services. This fee shall shall not be credited against the Listing Broker compensation.				
47.	<b>Listing Broker Compensation:</b> If Listing Broker produces a ready, willing and able buyer or tenant in accordance with this Agreement, or if a sale or rental of the Premises is made by Owner or through any other broker, or otherwise, during the Term of this Agreement, Owner agrees to pay Listing Broker compensation of:				
49.	□ Sale:% of the full purchase price OR \$				
50.	Additional Listing Broker Compensation:				
51. 52.	Unrepresented Buyer: ☐ Owner agrees to pay Listing Broker additional compensation of% of the full purchase price OR \$ if the buyer of the Premises is not represented by a buyer broker.				
53. 54.	<b>Buyer Broker:</b> Owner authorizes Listing Broker to communicate an offer of compensation to a prospective buyer broker in the amount of% of the full purchase price <b>OR</b> \$ ("Offer Amount").				
56. 57.	Owner's authorization includes consent for the Listing Broker to enter into an agreement with a prospective buyer broker to compensate the broker if they represent the buyer of the Premises. In such circumstances, Owner shall provide Listing Broker the funds necessary to pay the agreed upon buyer broker compensation, not to exceed the Offer Amount. Owner shall also pay Listing Broker the Offer Amount as additional compensation if any agent of Listing Broker represents the buyer of the Premises.				
60.	Owner acknowledges that buyer broker represents the interest of the buyer(s), and not the interest of Owner, in a transaction unless the agent(s) of Listing Broker represent both Owner and buyer under Limited Representation as described in Section 6. Owner also acknowledges that the buyer broker may credit part, or all, of their compensation to the buyer.				
	□ <b>Rental:</b> % of the gross rental amount as calculated for the entire term of the initial lease, <b>OR</b> \$, upon execution of lease agreement.				
64.	Additional Listing Broker Compensation:				
66.	<b>Unrepresented Tenant:</b> ☐ Owner agrees to pay Listing Broker additional compensation of% of the gross rental amount as calculated for the entire term of the initial lease <b>OR</b> \$ if the tenant of the Premises is not represented by a tenant broker.				
69.	<b>Tenant Broker:</b> ☐ Owner authorizes Listing Broker to communicate an offer of compensation to a prospective tenant broker in the amount of% of the gross rental amount as calculated for the entire term of the initial lease <b>OR</b> \$ ("Offer Amount").				
72.	Owner's authorization includes consent for the Listing Broker to enter into an agreement with a prospective tenant broker to compensate the broker if they represent a tenant who leases the Premises. In such circumstances, Owner shall provide Listing Broker the funds necessary to pay the agreed upon tenant broker compensation, not to exceed the Offer Amount. Owner shall also pay Listing				

74. Broker the Offer Amount as additional compensation if any agent of Listing Broker represents the tenant who leases the Premises.

76.	Owner acknowledges that tenant broker represents the interest of the tenant(s), and not the interest of Owner, in a transaction unless the agent(s) of Listing Broker represent both Owner and tenant under Limited Representation as described in Section 6. Owner also acknowledges that tenant broker may credit part, or all, of their compensation to the tenant.				
	<b>Rental Renewal or Extension:</b> Regardless of whether this Agreement has expired, Owner agrees to pay Listing Broker compensation of				
81.	<b>Purchase by Tenant:</b> If during the terms of any rental of the Premises, including any renewals or holdovers, or within days after the rental's termination, any tenant, or his heirs, executors, or assigns shall buy the Premises from Owner, the sale compensation described in Section 4 shall be deemed earned by and payable to Listing Broker.				
84.	<b>Broker (dispute):</b> In the event a dispute arises between Listing Broker and any other broker(s) regarding payment of compensation, Owner shall not revoke or seek to amend compensation previously offered. Any compensation dispute between Brokers shall be resolved after the close of escrow in accordance with the REALTORS® Dispute Resolution System, or as otherwise agreed.				
87.	. Withdrawn/Cancelled Listings: The same amount of sale or rental compensation shall be due and payable to Listing Broker if, without the consent of Listing Broker, the Premises is withdrawn from this Agreement, otherwise withdrawn from sale or rental, or is rented, transferred, or conveyed by Owner through any other broker or otherwise.				
90. 91. 92.	<b>Payment from Escrow or Rent:</b> Owner instructs the escrow company, if any, to pay all such compensation to Listing Broker by check, wire transfer, or certified funds as a condition to closing or upon cancellation of the escrow, and irrevocably assigns to Listing Broker, to the extent necessary, money payable to Owner at the closing or cancellation of escrow. Listing Broker is authorized to deduct compensation owed to Listing Broker from any rent or other monies received by Listing Broker on Owner's behalf.				
95. 96. 97.	4. <b>After Expiration:</b> After the expiration of this Agreement, the same compensation, as appropriate, shall be payable if a sale or rental is 5. made by Owner to any person to whom the Premises has been shown or with whom Owner or any broker has negotiated concerning 6. the Premises during the term of this Agreement: (i) within days after the expiration of this Agreement, unless the Premises 7. has been listed on an exclusive basis with another broker; (ii) during the pendency, including the closing, of any purchase contract or 8. escrow relating to the Premises that was executed or opened during the term of this Agreement; or (iii) as contemplated by Section 4.				
100. 101.	2. Failure to Complete: If completion of a sale or rental is prevented by default of Owner, or with the consent of Owner, the entire 0. sale or rental compensation, as appropriate, shall be paid to Listing Broker by Owner. If any earnest deposit is forfeited for any 1. other reason, Owner shall pay a brokerage fee equal to the lesser of one-half of the earnest deposit or the full amount of the 2. compensation.				
104. 105.	<b>Construction:</b> To the maximum extent permitted by applicable law, this Agreement shall be construed as limiting applicable provisions of law relating to when compensation is earned or payable. In the event of any express disagreement between any provision of this Agreement and the requirements of applicable law, the applicable provision of this Agreement shall be deemed as modified to the minimum extent necessary to ensure compliance with applicable law.				
	5. FIXTURES & PERSONAL PROPERTY				
108. 109. 110. 111. 112. 113. 114. 115. 116. 117.	<ul> <li>draperies and other window coverings</li> <li>fireplace equipment (affixed)</li> <li>floor coverings (affixed)</li> <li>free-standing range/oven</li> <li>garage door openers and remotes</li> <li>outdoor landscaping (i.e., shrubbery, trees and unpotted plants)</li> <li>shutters and awnings</li> <li>smart home devices, access to which shall be transferred (i.e., video doorbell, automat-</li> <li>stoves: gas-log, pellet, wood-burning</li> <li>timers (affixed)</li> <li>towel, curtain and drapery rods</li> <li>wall mounted TV brackets and hardware (excluding TVs)</li> </ul>				

119. If owned by Owner, the following items also are included in this sale or rental:

120. • affixed alternate power systems serving

the Premises (i.e., solar) 121. 122.

• in-ground pool and spa/hot tub equipment • security and/or fire systems and/or alarms and covers (including any mechanical or • water purification systems other cleaning systems)

OWNER OWNER

- · water softeners

	<u> </u>
123.	Additional Existing Personal Property Which may be Included in this Sale (if checked):
124.	refrigerator(s) (description):
	washer(s) (description):
126.	dryer(s) (description):
	above-ground spa/hot tub including equipment, covers, and any mechanical or other cleaning systems (description):
129.	□ other:
130	Additional items of personal property which may be included in the sale or rental:
	Tadillottal tottle of potential property which may be included in the case of fortials.
	Leased or Not Owned Items: The following items are leased or not owned by Owner (if checked):
133.	$\square$ solar system $\square$ alarm system $\square$ propane tank $\square$ water softener
134	Other leased or lien items not included in the sale or rental:
135.	Other leased of her herris not included in the sale of ferital.
136.	
	Fixtures not included in the sale or rental:
138.	
	6. AGENCY
139.	Owner Representation: Listing Broker shall represent Owner in any resulting transaction during the term of this Agreement,
140.	except as specified in Section 4. Unless otherwise agreed, Listing Broker acts as Owner's agent only and has the duties of loyalty, obedience, disclosure, confidentiality, and accounting (Fiduciary Duties) as well as other duties imposed by the Arizona Department
141.	of Real Estate. Owner acknowledges that Listing Broker may show prospective buyers the Premises and this shall not constitute a
	conflict of interest.
144.	Conduct of Brokers: Regardless of whom they represent, all brokers have the obligation to: (i) treat all parties to a transaction
145.	fairly; (ii) disclose, in writing, all facts known to the licensee that may materially and adversely affect the consideration to be paid
146.	for the Premises; and (iii) disclose that Owner or buyer(s) may be unable to perform. REALTORS® are further obligated by the
147.	National Association of REALTORS® Code of Ethics to treat all parties honestly.
148	Limited Representation: A limited agency may occur when Listing Broker procures a buyer(s) for the Premises. In this
149.	situation, the same real estate company may represent the Owner's interest and the buyer's interest but not to the detriment of the
150.	other party. Listing Broker can legally represent both parties with the knowledge and prior written consent of both parties.
151.	What Listing Broker Cannot Disclose to Clients Under Limited Representation: (i) confidential information the Listing Broker
152.	may know about a client, without the client's express consent; (ii) the price or terms the Owner will take other than the Price
	without permission of the Owner; (iii) the price or terms the buyer(s) is willing to pay without permission of the buyer(s); (iv) a recommended or suggested price or terms the buyer(s) should offer; and (v) a recommended or suggested price or terms the
154.	Owner should counter with or accept.
100.	Owner Should Counter with or accept.
156.	Competing Owners: Owner understands that Lisitng Broker may have or obtain listings on other properties, and that potential
157.	buyer(s) may consider, make offers on, or purchase through Listing Broker, property the same as or similar to Owner's Premises.
	Owner consents to Listing Broker's representation of Owners and buyer(s) of other properties before, during, and upon expiration of
159	this Agreement

# 7. BROKER AUTHORITY

- 160. Listing Broker's Role: Listing Broker is not responsible for the custody or condition of the Premises or its management (except
- 161. under separate contract), upkeep, or repair.
- 162. Advertising: Owner agrees not to advertise or market the Premises in any manner without the prior written permission of Broker.
- 163. Multiple Listing Service (MLS): Listing Broker is authorized to provide any and all information regarding the Premises to any
- 164. MLS of which Listing Broker is a participant and to publish and disseminate such information in print or electronic form to MLS
- 165. participants and the general public, including dissemination of the information through Internet Data Exchanges (IDX) and Virtual
- 166. Office Websites (VOWs). Listing Broker is authorized to report the sale or rental of the Premises and its price, terms and financing
- 167. for dissemination through the MLS to MLS participants and the general public.

>>

d (II) may be
nction with any gn (at Listing bmission to the
s of the such marketing
over who uilable on images are nd for Listing
gned to hold eir authorized MLS and e use of a na law.
and terms of
nt offers until the ny subsequent r contracts
epts a purchase
ulations and
but is not anyone other
llow for showing
or real property including, but otographs of that might be not maintain audio or visual

- 216. Property Disclosure Statement, Residential Lease Owner's Property Disclosure Statement or other written notice.
- 217. Disclosures: Owner shall provide Listing Broker with accurate information about the Premises. Owner acknowledges that Arizona
- 218. law requires Owner to disclose material (important) facts about the Premises, even if Owner is not asked by the buyer(s) or a real
- 219. estate agent. Owner agrees to provide the following disclosures, if applicable:
- 220. **1. Affidavit of Disclosure:** If the Premises is located in an unincorporated area of the county, and five (5) or fewer parcels of property other than subdivided property are being transferred, Owner shall deliver a completed Affidavit of Disclosure in the form required by law to buyer within five (5) days after purchase contract acceptance.
- 223. **2.** Disclosure of Lead-Based Paint and Lead-Based Paint Hazards (Sale or Rental): If the Premises structure was built before 1978, federal law requires that Owner provide the buyer or tenant with a lead-based paint disclosure form.
- 225. **3.** Domestic Water Well Addendum Seller's Property Disclosure Statement: If the Premises is served by a domestic water well, Owner shall deliver a completed Domestic Water Well Addendum to buyer within three (3) days of contract acceptance.
- 4. Foreign Investment in Real Property Tax Act certificate: The Foreign Investment in Real Property Tax Act ("FIRPTA") is applicable if Owner is a non-resident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign estate ("Foreign Person"). Owner agrees to complete, sign, and deliver to Escrow Company a certificate indicating whether Owner is a Foreign Person. FIRPTA requires that a foreign seller may have federal income taxes up to 15% of the purchase price
- 232. withheld, unless an exception applies. Owner is responsible for obtaining independent legal and tax advice.
- 233. **5. H.O.A. Condominium / Planned Community Addendum**: If the Premises is in a residential HOA/Condominium or Planned 234. Unit Development, Owner shall complete and return to Listing Broker page 1 of the HOA Addendum.
- 235. **Insurance Claims History:** Owner shall deliver to buyer a written five (5) year insurance claims history regarding the Premises (or a claims history for the length of time Owner has owned the Premises if less than five (5) years) from Owner's insurance company or an insurance support organization or consumer reporting agency, or if unavailable from these sources, from Owner, within five (5) days after purchase contract acceptance.
- 239. 7. Residential Lease Agreement (Lease): If the Premises is to be sold while subject to a Lease, Owner shall provide a copy of the Lease to the Listing Broker.
- 241. 8. Residential Lease Owner's Property Disclosure Statement (RLOPDS): The RLOPDS is designed to protect the Owner by disclosing pertinent information regarding the Premises.
- 243. **9. Seller's Property Disclosure Statement (SPDS):** The SPDS is designed to protect the Owner by disclosing pertinent information regarding the Premises. Owner shall complete and return the SPDS to Listing Broker.
- 245. **10. Solar Addendum:** If a solar photovoltaic panel system ("Solar System") has been installed on the Premises that is subject to a lease or unpaid loan, Owner shall complete and return the Solar Addendum to Listing Broker.
- 247. Recommendations: If Listing Broker recommends a builder, contractor, escrow company, title company, pest control service,
- 248. appraiser, lender, home inspection company or home warranty company or any other person or entity to Owner for any
- 249. purpose, such recommendations shall be independently investigated and evaluated by Owner, who hereby acknowledges
- 250. that any decision to enter into any contractual arrangement with any such person or entity recommended by Listing Broker will
- 251. be based solely upon such independent investigation and evaluation. Owner understands that said contractual arrangement
- 252. may result in Compensation or fee to Listing Broker. Owner agrees it will not allow mechanic's liens to be recorded against the
- 253. Premises during the term of this Agreement or at any time prior to close of escrow.
- 254. Indemnification: Owner hereby expressly releases, holds harmless and indemnifies Listing Broker, all Boards or Associations
- 255. of REALTORS®, MLS, and all other brokers from any and all liability and responsibility regarding damage or loss arising from any
- 256. misrepresentation or breach of warranty by Owner in this Agreement, any incorrect information supplied by Owner and any facts
- 257. concerning the Premises not disclosed or withheld by Owner, including without limitation, any facts known to Owner relating to
- 258. Adverse Information or latent defects.

(OWNER'S INITIALS REQUIRED)	
, —	

#### 9. REMEDIES

259.

- 260. Alternative Dispute Resolution: Owner and Listing Broker ("Parties") agree to mediate any dispute or claim arising out of or
- 261. relating to this Agreement. All mediation costs shall be paid equally by the Parties. In the event that mediation does not resolve
- 262. all disputes or claims, the unresolved disputes or claims shall be submitted for binding arbitration. In such event, the Parties

>>

Initials> OWNER OWNER

263. shall agree upon an arbitrator and cooperate in the scheduling of an arbitration hearing. If the Parties are unable to agree on an 264. arbitrator, the dispute shall be submitted to the American Arbitration Association ("AAA") in accordance with the AAA Arbitration 265. Rules for the Real Estate Industry. The decision of the arbitrator shall be final and nonappealable. Judgment on the award 266. rendered by the arbitrator may be entered in any court of competent jurisdiction. Notwithstanding the foregoing, either Party may 267. opt out of binding arbitration within thirty (30) days after the conclusion of the mediation conference by notice to the other and in 268. such event either Party shall have the right to resort to court action. 269. The Parties agree that any and all disputes or claims will be brought in the Parties' individual capacity, and not as a plaintiff or class 270. member in any purported class, collective, representative, or other consolidated proceeding. The Parties hereby waive their right to 271. commence, become a party to or remain a participant in any group, representative, class collective or hybrid class/collective action 272. in any proceeding and the arbitrator shall not preside over any form of a group, representative or class collective proceeding. 273. (OWNER'S INITIALS REQUIRED) 274. Attorney Fees and Costs: The prevailing Party in any dispute or claim arising out of or relating to this Agreement shall be 275. awarded their reasonable attorney fees and costs. Costs shall include, without limitation: expert witness fees, fees paid to 276. investigators, and arbitration costs. 10. ADDITIONAL TERMS AND CONDITIONS 278. \_\_\_\_ 281. 282. 283. \_ 284. 285. \_\_ 287. 288. 289. 290. 291. 292. Assignment: Neither Listing Broker nor Owner may assign any rights or obligations pursuant to this Agreement without the prior 293. written consent of the other, and any attempted assignment without consent shall be void and of no effect. 294. Arizona Law: This Agreement shall be governed by Arizona law and jurisdiction is exclusively conferred on the State of Arizona. 295. Notice: Unless otherwise provided, delivery of all notices and documentation required or permitted shall be in writing addressed 296. to Owner or Listing Broker as indicated in Sections 11 and 12 and deemed delivered and received when: (i) hand-delivered;

297. (ii) sent via facsimile transmission; (iii) sent via electronic mail, if email addresses are provided herein; (iv) sent by recognized 298. overnight courier service, or (v) sent by U.S. mail, in which case the Notice shall be deemed received when actually received or

300. Days: All references to days shall be deemed to be calendar days unless otherwise provided.

299. five (5) days after the notice is mailed, whichever occurs first.

- 301. **Copies and Counterparts:** This Agreement may be executed by facsimile or other electronic means and in any number of 302. counterparts. A fully executed facsimile or electronic copy of the Agreement shall be treated as an original Agreement.
- 303. Entire Agreement: This Agreement and any addenda and attachments shall constitute the entire Agreement between Owner and
- 304. Listing Broker and shall supersede any other written or oral agreements. Invalidity or unenforceability of one or more provisions
- 305. of this Agreement shall not affect any other provisions of this Agreement. The failure to initial any page of this Agreement shall not
- 306. affect the validity or terms of this Agreement.
- 307. Acceptance: The undersigned agree to the terms and conditions set forth herein and acknowledges receipt of a copy of this Agreement.

11. OWNER	11.	OW	<b>NFR</b>
-----------	-----	----	------------

308.		
	^ OWNER OR AUTHORIZED REPRESENTATIVE'S SIGNATURE MO/DAYR	OWNER OR AUTHORIZED REPRESENTATIVE'S SIGNATURE MO/DAYR
309.		
	^ OWNER OR AUTHORIZED REPRESENTATIVE'S PRINTED NAME	^ OWNER OR AUTHORIZED REPRESENTATIVE'S PRINTED NAME
310		
010.	^ ADDRESS	^ ADDRESS
011		
311.	^ CITY, STATE, ZIP CODE	^ CITY, STATE, ZIP CODE
212		
012.	^ TELEPHONE	^ TELEPHONE
212		
010.	^ EMAIL	^ EMAIL
	12. LISTING BROKER	
314	Agent is a member of the	tion/Board of REALTORS® and subscribes to the REALTOR®

314. Agent is a member of the	Association	on/Board of REALTORS® and subscribe	s to the REALTOR®
315. Code of Ethics.			
316.			
^ AGENT'S SIGNATURE	MO/DAYR	^ AGENT'S SIGNATURE	MO/DAYR
317.			
^ AGENT'S PRINTED NAME		^ AGENT'S PRINTED NAME	
318.			
^ PRINT FIRM NAME		^ PRINT FIRM NAME	
319.			
^ TELEPHONE		^ TELEPHONE	
320.			
^ EMAIL		^ EMAIL	

For Broker Use Only:			
Brokerage File/Log No	Manager's Initials	Broker's Initials	Date MO/DA/YR