

NOTICE TO TENANT OF NEW MANAGEMENT

DRAFT

Document:
February 2024



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DRAFT

1. To: _____ and All Occupants

2. Premises: _____

3. We will manage the leased Premises effective _____
MO/DA/YR

4. After this date, we will accept from you on the owner's behalf any notices, rent, payment of any kind, repair requests or other items.

6. All future rent payments are now due and payable on the _____ day of each month to owner or new property management company, paid to the following:

8. Name of owner: _____

9. Owner's Address: _____

10. ^ EMAIL ^ PHONE

11. Name of new property management company: _____

12. Company's address: _____

13. ^ EMAIL ^ PHONE

14. In conjunction with the new management, your refundable deposits will be held:

15. By Landlord in Broker's Trust Account _____
BROKERAGE FIRM NAME

16. A total of _____ page(s) is attached and is part of this Notice.

17. Property Manager _____

18. ^ PROPERTY MANAGER'S SIGNATURE PROPERTY MANAGER'S PRINTED NAME

19. COMPANY _____

20. ADDRESS CITY STATE ZIP CODE

21. TELEPHONE EMAIL

22. Notice Delivered this _____ day of _____, 20_____

23. Certified or registered mail

24. Receipt Number: _____

25. Hand Delivered

26. Acknowledgement of Hand Delivery by Tenant: _____

Pursuant to A.R.S. §33-1313, receipt of notice occurs when the notice is actually received, delivered in hand to the tenant, or mailed by registered or certified mail to the tenant at the place held out by the tenant as the place for receipt of the communication or, in the absence of such designation, to the tenant's last known place of residence. If notice is mailed by registered or certified mail, the tenant is deemed to have received such notice on the date the notice is actually received by tenant or five days after the date the notice is mailed, whichever occurs first.