

**ARIZONA REALTORS®**

**EXECUTIVE COMMITTEE MEETING**  
**January 11, 2023**  
**Arizona REALTORS® Building ~ Phoenix, Arizona**

**DRAFT MINUTES**

**CALL TO ORDER**

The meeting was called to order at 10:01 a.m. by President Gibbs. A quorum was present.

**Present**

Eric Gibbs	Shelley Ostrowski	Sindy Ready
Mandy Neat	Gary Nelson	Judy Jackson
Nicole Cumbie	Paul Baker	Kathy Laswick
Cathy Swann	Diana Bingham	Teresa Acuna
Bryan Anderson	Louis McCall	Steve Redmond

**Staff**

Scott Drucker	Christina Smalls	Kristen Page
Michelle Lind	Nikki Salgat	Matthew Contorelli
Tatiana Davern	Barb Freestone	Dan Pemberton
Monica Schulik		

**PRESIDENT’S REPORT – President Gibbs**

**Approval of Meeting Minutes** – The minutes from the September 2, 2022, budget meeting and October 12, 2022, meeting were approved as delivered.

**Executive Committee Reference Materials** – President Gibbs gave an overview of the Reference Materials for the year.

**Operating Reserve Legal Assistance Request Procedures** – General Counsel Nikki Salgat gave an overview of the Legal Assistance Request Procedure.

**Online Voting** – CEO Scott Drucker discussed the email voting protocol with the committee, and there was a consensus to continue online voting as it has been conducted in the past.

**MOTION:**

**IT WAS MOVED, SECONDED, AND CARRIED TO APPROVE CONTINUING THE USE OF ONLINE VOTING.**

**Role of ExCom in Professional Standards** – General Counsel Nikki Salgat gave the committee a review of their role in rendering decisions on Professional Standards cases.

**TREASURER’S REPORT – Treasurer Neat**

**2023 Operating and Capital Budget** – Treasurer Neat gave an overview of the 2023 budget.

**Financial Update Process** – Treasurer Neat gave an overview of the process of updating financials.

**2022 Year-to-Date Financial Report** – Treasurer Neat gave an update on the 2022 financials through November 2022.

**2022 Capital Budget** – Treasurer Neat gave an update on the 2022 Capital budget through November 2022.

**CHIEF EXECUTIVE OFFICER’S REPORT – Scott Drucker, CEO**

**CEO Update** – Scott Drucker, CEO, gave an update on the Operations and Strategic Initiatives area.

**MOTION:**

**IT WAS MOVED, SECONDED, AND CARRIED TO APPROVE THE CEO JOB DESCRIPTION AS DELIVERED.**

**Legal Update** – General Counsel Nikki Salgat gave an update on the association’s legal activities.

**Equity, Diversity & Inclusion Update** – COO Christina Smalls gave an update on the Equity Diversity and Inclusion Committee accomplishments.

**ARDAF/ARFHCO Update** – Director of Association Relations, Monica Schulik, gave an update on ARDAF/ARFHCO foundations.

**PRIMARY COMMITTEE REPORTS**

**Professional & Business Development** – Chair Kathy Laswick gave a year-to-date update on the PBD area’s activities.

**Business Technology & Communications** – Chair Nicole Cumbie gave a year-to-date update on the progress of the BTC area.

**Risk Management** – Chair Cathy Swann gave an update on the Risk Management Committee’s year-to-date activities.

**In the Executive session:** Thirteen (13) hearing panel decisions were adopted.

**MOTION:**

**IT WAS MOVED, SECONDED, AND CARRIED TO APPROVE FOR RELEASE ON OR ABOUT FEBRUARY 1, 2023, THE REVISED RESIDENTIAL SELLER’S PROPERTY DISCLOSURE STATEMENT.**

**MOTION:**

**IT WAS MOVED, SECONDED, AND CARRIED TO APPROVE THE REVISIONS TO ARIZONA REALTORS® ADAPTATIONS TO THE NAR CODE OF ETHICS AND ARBITRATION MANUAL.**

**Legislative & Political Affairs** – Chair Paul Baker gave an update on the year-to-date activities of the LPA area.

**REGION VICE PRESIDENTS' REPORTS**

**Association Executive Representative** – Association Executive Representative Judy Jackson provided a brief report.

**Region 1** – Region VP Diana Bingham gave an update on the region activities year-to-date.

**Region 2** – Region VP Teresa Rubio-Acuna gave an update on the region activities year-to-date.

**Region 3** – Region VP Bryan Anderson gave an update on the region activities year-to-date.

**Region 4** – Region VP Louis McCall gave an update on the region activities year-to-date.

**Region 5** – Region VP Steve Redmond gave an update on the region activities year-to-date.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**2024 Planning and Budget Timeline** – President Gibbs gave an overview of the deadlines for the submitting of the 2024 budget.

**2024-2025 Committee Leadership Appointments** – President Gibbs presented the leadership appointments for 2024-2025.

**MOTION:**

**IT WAS MOVED, SECONDED, AND CARRIED TO RECOMMEND APPROVAL OF THE FOLLOWING LEADERSHIP APPOINTMENTS FOR PRIMARY COMMITTEES AND LOCAL ASSOCIATION EXECUTIVE FOR 2024 TO THE BOARD OF DIRECTORS.**

Legislative and Political Affairs

**Ginny Huffman**, Chair/**Becca Linnig**, Vice Chair

Business Technology and Communications

**Paul Bruce**, Chair /**Tad Moore**, Vice Chair

Risk Management

**Phil Sexton**, Chair /**Matias Rosales**, Vice Chair

Professional and Business Development

**Susan Nicolson**, Chair /**Laya Gavin**, Vice Chair

Local Association Executive appointment to Executive Committee

**Rebecca Grossman**, **Scottsdale Area Association of REALTORS®**

**Next Meeting** – The next meeting will be held Wednesday, March 29, 2023, at the Prescott Resort in Prescott, Arizona.

**ADJOURN**

There being no further business, the meeting was adjourned at 12:55 p.m.

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**Scott Drucker**, Recording Secretary