



EXECUTIVE COMMITTEE MEETING
Wednesday, January 11, 2023 ~ 10:00 a.m.
Arizona REALTORS® Building – Phoenix, AZ

AGENDA

- A. CALL TO ORDER** – 2023 Arizona REALTORS® President, Eric Gibbs
- B. ROLL CALL** (reimbursement slips)
- C. PRESIDENT’S REPORT** – President Gibbs
1. Approval of Meeting Minutes for September 2, 2022 (2023 Budget Meeting) **and** October 12, 2022, as delivered (**attachments 01 & 02**)
 2. Executive Committee **Reference Materials**
 - a. Arizona REALTORS® Structure Chart (**RM 01**)
 - b. Arizona REALTORS® Bylaws, Policies, and Official Statements (**RM 02**)
 - c. Arizona REALTORS® 2023 Strategic Plan (**RM 03**)
 - d. Executive Committee Roster (**RM 04**)
 - e. Serving as an Officer or Director (**RM 05**)
 - f. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
 - g. Primary Committee Liaison Assignments (**RM 07**)
 - h. Arizona REALTORS® Meetings/Events/Primary Committee Meetings Calendar (**RM 08**)
 - i. Executive Committee Expense Reimbursement (**RM 09**)
 - j. Arizona State Regions & Local Associations Map (**RM 10**)
 - k. Local Association Contact List (**RM 11**)
 - l. Legislative/RIMC/RAPAC/Professional Standards Bylaws & Policies (**RM 12, 13, 14, 15**)
 - m. Code of Ethics Guideline (**RM 16**)
 - n. Primary Committee Communication and Social Media Guidelines (**RM 17**)
 - o. NAR Committee Members (Arizona) (**RM 18**)
 - p. Arizona REALTORS® Speakers List – 2023 (**RM 19**)
 3. Operating Reserve Legal Assistance Request Procedure – Nikki Salgat, General Counsel (**attachment 03**)
 4. Online Voting – Scott Drucker, CEO (**attachment 04**)
 5. Role of ExCom in Professional Standards – Nikki Salgat, General Counsel (**attachment 05**)
- D. TREASURER’S REPORT** – Treasurer Mandy Neat
1. 2023 Operating **and** Capital Budgets (**attachment 06**)
 2. Financial Update Process – Treasurer Neat
 3. 2022 Year-to-Date Financials (**attachment 07**)
 4. 2022 Capital Budget Update (**attachment 08**)

- E. CHIEF EXECUTIVE OFFICER'S REPORT** – Scott Drucker, CEO
1. Approve CEO Position Description – President Gibbs – **MOTION (attachment 09)**
 2. CEO/Operations Update – Scott Drucker, CEO (**attachment 10**)
 3. Legal Update – Nikki Salgat, General Counsel
 4. Equity, Diversity, and Inclusion Update – Christina Smalls, COO
 5. ARDAF/ARFHCO Update – Monica Schulik, Director of Association Relations
- F. PRIMARY COMMITTEE REPORTS**
1. Professional & Business Development (**PBD**) – Kathy Laswick (**attachment 11**)
 2. Business Technology & Communications (**BST**) – Nicole Cumbie (**attachment 12**)
 3. Risk Management (**RM**) – Cathy Swann (**attachment 13**)
 - a. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
 - b. Residential SPDS Revision – **MOTION *Pending Risk Management Approval* (attachment 14)**
 - c. Professional Standards Policies and Procedures Revision – **MOTION *Pending Risk Management Approval* (attachment 15)**
 4. Legislative & Political Affairs (**LPA**) – Paul Baker (**attachment 16**)
 - a. RAPAC/RIMC Activity Report (**attachment 17**)
- G. REGION VICE PRESIDENTS' REPORTS**
1. Region 1 – Diana Bingham
 2. Region 2 – Teresa Rubio-Acuna
 3. Region 3 – Bryan Anderson
 4. Region 4 – Louis McCall
 5. Region 5 – Steve Redmond
 6. AE Representative – Judy Jackson
- H. UNFINISHED BUSINESS**
- I. NEW BUSINESS**
1. 2024 Planning and Budget Timeline (**attachment 18**)
 2. 2024-2025 Committee Leadership Appointments – **MOTION (attachment 19)**
- J. ADJOURN –**

NEXT MEETING:
Wednesday, March 29, 2022
12:00 p.m. - 3:00 p.m.
Prescott Resort – Prescott, Arizona