



EXECUTIVE COMMITTEE MEETING
Wednesday, January 11, 2023 ~ 10:00 a.m.
Arizona REALTORS® Building – Phoenix, AZ

DRAFT AGENDA

- A. CALL TO ORDER** – 2023 Arizona REALTORS® President, Eric Gibbs
- B. ROLL CALL** (reimbursement slips)
- C. PRESIDENT’S REPORT** – President Gibbs
1. Approval of Meeting Minutes for September 3, 2021 (2022 Budget Meeting) and October 13, 2021, as delivered (**attachments 01 & 02**)
 2. Executive Committee **Reference Materials**
 - a. Arizona REALTORS® Structure Chart (**RM 01**)
 - b. Arizona REALTORS® Bylaws, Policies, and Official Statements (**RM 02**)
 - c. Arizona REALTORS® 2023 Strategic Plan (**RM 03**)
 - d. Executive Committee Roster (**RM 04**)
 - e. Serving as an Officer or Director (**RM 05**)
 - f. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
 - g. Primary Committee Liaison Assignments (**RM 07**)
 - h. Arizona REALTORS® Meetings/Events/Primary Committee Meetings Calendar (**RM 08**)
 - i. Executive Committee Expense Reimbursement (**RM 09**)
 - j. Arizona State Regions & Local Associations Map (**RM 10**)
 - k. Local Association Contact List (**RM 11**)
 - l. Legislative/RIMC/RAPAC/Professional Standards Bylaws & Policies (**RM 12, 13, 14, 15**)
 - m. Code of Ethics Guideline (**RM 16**)
 - n. Primary Committee Communication and Social Media Guidelines (**RM 17**)
 - o. NAR Committee Members (Arizona) (**RM 18**)
 - p. Arizona REALTORS® Speakers List – 2023 (**RM 19**)
 3. Operating Reserve Legal Assistance Request Procedure – Scott Drucker, CEO (**attachment 03**)
 4. Online Voting – Scott Drucker, CEO (**attachment 04**)
 5. Role of ExCom in Professional Standards – Nikki Salgat, General Counsel (**attachment 05**)
- D. TREASURER’S REPORT** – Treasurer Mandy Neat
1. 2023 Operating and Capital Budgets (**attachment 06**)
 2. Financial Update Process – Treasurer Neat
 3. 2022 Year-to-Date Financials (**attachment 07**)
 4. 2022 Capital Budget Update (**attachment 08**)

E. CHIEF EXECUTIVE OFFICER'S REPORT – Scott Drucker, CEO (attachment 09)

1. CEO/Operations Update – Scott Drucker, CEO
 - a. Approve CEO Position Description (attachment 10)
2. Legal Update – Nikki Salgat, General Counsel
3. Equity, Diversity, and Inclusion Update – Christina Smalls, COO
4. ARDAF/ARFHCO Update – Monica Schulik, Director of Association Relations

F. PRIMARY COMMITTEE REPORTS

1. Professional & Business Development (**PBD**) – Kathy Laswick (attachment 11)
2. Business Technology & Communications (**BST**) – Nicole Cumbie (attachment 12)
3. Risk Management (**RM**) – Cathy Swann (attachment 13)
 - a. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
 - b. Residential SPDS Revision – **MOTION** (attachment 14)
 - c. Professional Standards Policies and Procedures Revision – **MOTION** (attachment 15)
4. Legislative & Political Affairs (**LPA**) – Paul Baker (attachment 16)
 - a. RAPAC/RIMC Activity Report (attachment 17)

G. REGION VICE PRESIDENTS' REPORTS

1. Region 1 – Diana Bingham
2. Region 2 – Teresa Acuna
3. Region 3 – Bryan Anderson
4. Region 4 – Louis McCall
5. Region 5 – Steve Redmond
6. AE Representative – Judy Jackson

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. 2024 Planning and Budget Timeline (attachment 18)
2. 2024-2025 Committee Leadership Appointments – President-elect Ostrowski – **MOTION** (attachment 19)

J. ADJOURN –

NEXT MEETING:

Wednesday, March 29, 2022

12:00 p.m. - 3:00 p.m.

Prescott Resort – Prescott, Arizona