

RECOMMENDATION TO THE EXECUTIVE COMMITTEE

FROM:

Operations and Strategic Initiatives

RECOMMENDATION:

To approve the reallocation of \$62,000 from 810-1730 (Contract Fees Business Services IT Resources and Security Management) to 810-1000 (Contract Fees General Overhead).

BACKGROUND:

The Arizona REALTORS® is under contract with GMI (Global Market Innovators) to provide in-house maintenance and cloud migration services in addition to IT support through a dedicated on-site IT Analyst. When the contract was originally drafted, in-house maintenance and the onsite IT Analyst were billed as one lump sum. In January 2022, we entered into a new contract with GMI in which in-house maintenance and the onsite IT Analyst are billed as separate line items.

The in-house maintenance was budgeted in the Business Technology and Communications budget while the onsite IT Analyst was budgeted in Operations and Strategic Initiatives. Given that the new contract was signed after the 2022 budget had been approved, the amounts designated in BT&C were higher than necessary for the in-house maintenance while not enough funds were budgeted in Operations to support the onsite IT Analyst fees.

Reallocating funds from the BT&C account 810-1730 (Contract Fees Business Services IT Resources and Security Management) to the Operations account 810-1000 (Contract Fees General Overhead) will resolve the budget discrepancies created by the new GMI contract and fee designation.

Notably, no additional funds are needed. Rather, all that is being asked is that existing funds be moved to the correct budget tab to address how the current contract with GMI is structured.

BUDGET IMPACT:

NONE

MOTION:

TO APPROVE THE REALLOCATION OF \$62,000 FROM 810-1730 (CONTRACT FEES BUSINESS SERVICES IT RESOURCES AND SECURITY MANAGEMENT) TO 810-1000 (CONTRACT FEES GENERAL OVERHEAD).

FOR MORE INFORMATION CONTACT:

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