



EXECUTIVE COMMITTEE MEETING
Wednesday, January 13, 2022 ~ 10:00 a.m.
Arizona REALTORS® Building – Phoenix, AZ

AGENDA

- A. CALL TO ORDER** – 2022 Arizona REALTORS® President, Gary Nelson
- B. ROLL CALL** (reimbursement slips)
- C. PRESIDENT’S REPORT** – President Nelson
1. Approval of Meeting Minutes for September 3, 2021 (2022 Budget Meeting) **and** October 13, 2021 as delivered (**attachment 01 & 02**)
 2. Executive Committee **Reference Materials**
 - a. Arizona REALTORS® Structure Chart (**RM 01**)
 - b. Arizona REALTORS® Bylaws, Policies and Official Statements (**RM 02**)
 - c. Arizona REALTORS® 2022 Strategic Plan (**RM 03**)
 - d. Executive Committee Roster (**RM 04**)
 - e. Serving as an Officer or Director (**RM 05**)
 - f. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
 - g. Primary Committee Liaison Assignments (**RM 07**)
 - h. Arizona REALTORS® Meetings/Events/Primary Committee Meetings Calendar (**RM 08**)
 - i. Executive Committee Expense Reimbursement (**RM 09**)
 - j. Arizona State Regions & Local Associations Map (**RM 10**)
 - k. Local Association Contact List (**RM 11**)
 - l. Legislative/RIMC/RAPAC/Professional Standards Bylaws & Policies (**RM 12, 13, 14, 15**)
 - m. Code of Ethics Guideline (**RM 16**)
 - n. Primary Committee Communication and Social Media Guidelines (**RM 17**)
 - o. NAR Committee Members (Arizona) (**RM 18**)
 - p. Arizona REALTORS® Speakers List – 2022 (**RM 19**)
 3. Operating Reserve Legal Assistance Request Procedure – Michelle Lind, CEO (**attachment 03**)
 4. Online Voting – Michelle Lind, CEO (**attachment 04**)
 5. Role of ExCom in Professional Standards – Scott Drucker, General Counsel (**attachment 05**)
- D. TREASURER’S REPORT** – Treasurer Sindy Ready
1. 2022 Operating **and** Capital Budgets (**attachment 06**)
 2. Financial Update Process – Treasurer Ready & Michelle Lind, CEO
 3. 2021 Year-to-Date Financials (**attachment 07**)
 4. 2021 Capital Budget Update (**attachment 08**)

- E. CHIEF EXECUTIVE OFFICER'S REPORT** – Michelle Lind, CEO (**attachment 09**)
 - 1. CEO/Operations Update – Michelle Lind, CEO
 - a. Approve CEO Position Description (**attachment 10**)
 - 2. Legal Update – Scott Drucker, General Counsel
 - 3. ARDAF/ARFHCO Update – Michelle Lind, CEO
 - a. ARFHCO Funding – **MOTION (attachment 11)**

- F. PRIMARY COMMITTEE REPORTS**
 - 1. Professional & Business Development (**PBD**) – Barbara Wilson (**attachment 12**)
 - 2. Business Technology & Communications (**BST**) – Shane Cook (**attachment 13**)
 - 3. Risk Management (**RM**) – Mike Porter (**attachment 14**)
 - a. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
 - b. Solar Addendum Revision – **MOTION (attachment 15)**
 - c. New Vacant Land/Lot Listing Agreements – **MOTION (attachment 16)**
 - 4. Legislative & Political Affairs (**LPA**) – Susan Herber (**attachment 17**)
 - a. RAPAC/RIMC Activity Report (**attachment 18**)

- G. REGION VICE PRESIDENTS' REPORTS**
 - 1. Region 1 – Diana Bingham
 - 2. Region 2 – Deb Fisher
 - 3. Region 3 – Bryan Anderson
 - 4. Region 4 – Dena Greenawalt
 - 5. Region 5 – Steve Redmond
 - 6. AE Representative – Jan Marie Ennenga

- H. UNFINISHED BUSINESS**

- I. NEW BUSINESS**
 - 1. 2023 Planning and Budget Timeline (**attachment 19**)
 - 2. 2023-2024 Committee Leadership Appointments – President-elect Gibbs – **MOTION (attachment 20)**
 - 3. Region XI Nominating Committee Appointments – **MOTION (attachment 21)**
 - 4. Region XI Strategy Committee Appointments – **MOTION (attachment 22)**
 - 5. CEO Transition – **MOTION (attachment 24)**

- J. ADJOURN - Next Meeting:**
 - Tuesday, March 29, 2022
 - Embassy Suites Phoenix/Scottsdale - Phoenix, Arizona