

ARIZONA REALTORS®

EXECUTIVE COMMITTEE MEETING

October 13, 2021

Embassy Suites Phoenix/Scottsdale ~ Phoenix, Arizona

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 2:14 p.m. by President Leighton. A quorum was present.

Present

Jan Leighton	Gary Nelson	Eric Gibbs
Shelley Ostrowski	Mary Roberts	Roger Nelson
Mandy Neat	Gunner Mitchell	Duane Washkowiak
Phil Annett	Dena Greenawalt	James Adams
Deb Fisher	Annie Barmore	

Absent

Laurie McDonnell

Guests

Mike Porter	Sindy Ready	Steve Redmond
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Staff

Michelle Lind	Christina Smalls	Monica Schulik
Barb Freestone	Scott Drucker	Dan Pemberton
Matthew Contorelli	Nikki Salgat	

PRESIDENT'S REPORT – President Leighton

Approval of Meeting Minutes – The minutes from the June 4, 2021 and August 9, 2021 meetings were approved as delivered.

Leadership Conference Schedule – President Leighton gave an overview of conference events for the week.

Update from Previous Meetings – President Leighton reviewed the update from previous meetings for the Board of Directors.

Arizona REALTORS® Contribution Letters – President Leighton gave an overview of the thank you letters from the American Red Cross and the Arizona Humane Society for our ARDAF contributions, as well as NAR for the association's contribution to the REALTORS® Relief Fund.

Arizona Cardinals Ad – President Leighton revealed the association’s completed ad in the Arizona Cardinals Yearbook.

Arizona REALTORS® Search Committee Update – President Leighton gave the committee an update on the Executive Search Committee’s efforts.

TREASURER’S REPORT – Treasurer Ostrowski

2021 Year-to-Date Financials and Capital Budget – Treasurer Ostrowski gave an update on the 2021 year-to-date financials and capital budget.

NAR REACH Ventures Investor Report – Treasurer Ostrowski gave an update on the association’s REACH Ventures investment.

2022 Proposed Operating/Capital Budget and Strategic Plan – Treasurer Ostrowski referenced the 2022 Proposed Operating/Capital Budget and Strategic Plan.

CHIEF EXECUTIVE OFFICER’S REPORT – Michelle Lind, CEO

CEO Update – Michelle Lind, CEO gave an update on the Operations and Strategic Initiatives area.

Legal Update – General Counsel/Assistant CEO Scott Drucker gave an update on the association’s legal activities.

Assistant General Counsel Nikki Salgat gave an update on the Association Health Plan efforts.

PRIMARY COMMITTEE REPORTS

Professional & Business Development – Chair Mandy Neat gave a year-to-date update on the PBD area’s activities.

Business Technology & Communications – Chair Gunner Mitchell gave a year-to-date update on the progress of the BTC area.

Risk Management – 2022 Chair Mike Porter gave an update on the Risk Management Committee’s activities year-to-date in 2021 Chair Laurie McDonnell’s absence.

In Executive session: Nineteen (19) hearing panel decisions were adopted.

MOTION:

IT WAS MOVED, SECONDED AND CARRIED TO APPROVE FOR RELEASE ON OR ABOUT FEBRUARY 1, 2022 THE REVISED COMMERCIAL PROPERTY OWNER’S ASSOCIATION ADDENDUM.

Legislative & Political Affairs – Chair Duane Washkowiak gave an update of the year-to-date activities of the LPA area.

MOTION:

IT WAS MOVED, SECONDED AND CARRIED TO APPROVE THE PROPOSED SUBSTANTIVE CHANGES TO THE 2022-2023 LEGISLATIVE PROGRAM POLICY POSITIONS.

REGION VICE PRESIDENTS' REPORTS

Association Executive Representative – Association Executive Representative Roger Nelson provided a brief report.

Region 1 – Region VP Phil Annett gave an update on the region activities year-to-date.

Region 2 – Region VP Dena Greenawalt gave an update on the region activities year-to-date.

Region 3 – Region VP James Adams gave an update on the region activities year-to-date.

Region 4 – Region VP Deb Fisher gave an update on the region activities year-to-date.

Region 5 – Region VP Annie Barmore gave an update on the region activities year-to-date.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Arizona REALTORS® Bylaws Revision – Director Allocation -

MOTION:

The following motion was moved, seconded and postponed: To recommend amending the Arizona REALTORS® Bylaws at Article VI, Section 2 to provide for two (2) Quota Directors per local association and Article VI, Section 3 to revise the composition of non-quota directors as set forth in the attached document.

Arizona REALTORS® Disaster Assistance Foundation Funding -

MOTION:

IT WAS MOVED, SECONDED AND CARRIED TO APPROVE THE ALLOCATION OF \$25,000 FROM THE ARIZONA REALTORS® OPERATING RESERVE TO THE ARIZONA REALTORS® DISASTER ASSISTANCE FOUNDATION.

Arizona REALTORS® On-site Security Funding -

MOTION:

IT WAS MOVED, SECONDED AND CARRIED TO APPROVE THE ALLOCATION OF UP TO \$25,000 FROM THE ARIZONA REALTORS® OPERATING RESERVE FOR ON-SITE SECURITY AT THE ARIZONA REALTORS® BUILDING FOR 2021 AND 2022.

ASU-Arizona REALTORS® Association Mentoring Program -

MOTION:

IT WAS MOVED, SECONDED AND CARRIED TO AUTHORIZE THE CEO TO ENTER INTO THE NON-BINDING MEMORANDUM TO ESTABLISH THE ASU-ARIZONA REALTORS® ASSOCIATION MENTORING PROGRAM.

ADJOURN

There being no further business, the meeting was adjourned at 4:30 p.m.

K. Michelle Lind, Recording Secretary