



**EXECUTIVE COMMITTEE MEETING**  
**Wednesday, January 13, 2022 ~ 10:00 a.m.**  
Arizona REALTORS® Building – Phoenix, AZ

**AGENDA**

- A. CALL TO ORDER** – 2022 Arizona REALTORS® President, Gary Nelson
- B. ROLL CALL** (reimbursement slips)
- C. PRESIDENT’S REPORT** – President Nelson
1. Approval of Meeting Minutes for September 3, 2021 (2022 Budget Meeting) **and** October 13, 2021 as delivered (**attachment 01 & 02**)
  2. Executive Committee **Reference Materials**
    - a. Arizona REALTORS® Structure Chart (**RM 01**)
    - b. Arizona REALTORS® Bylaws, Policies and Official Statements (**RM 02**)
    - c. Arizona REALTORS® 2022 Strategic Plan (**RM 03**)
    - d. Executive Committee Roster (**RM 04**)
    - e. Serving as an Officer or Director (**RM 05**)
    - f. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
    - g. Primary Committee Liaison Assignments (**RM 07**)
    - h. Arizona REALTORS® Meetings/Events/Primary Committee Meetings Calendar (**RM 08**)
    - i. Executive Committee Expense Reimbursement (**RM 09**)
    - j. Arizona State Regions & Local Associations Map (**RM 10**)
    - k. Local Association Contact List (**RM 11**)
    - l. Legislative/RIMC/RAPAC/Professional Standards Bylaws & Policies (**RM 12, 13, 14, 15**)
    - m. Code of Ethics Guideline (**RM 16**)
    - n. Primary Committee Communication and Social Media Guidelines (**RM 17**)
    - o. NAR Committee Members (Arizona) (**RM 18**)
    - p. Arizona REALTORS® Speakers List – 2022 (**RM 19**)
  3. Operating Reserve Legal Assistance Request Procedure – Michelle Lind, CEO (**attachment 03**)
  4. Online Voting – Michelle Lind, CEO (**attachment 04**)
  5. Role of ExCom in Professional Standards – Scott Drucker, General Counsel (**attachment 05**)
- D. TREASURER’S REPORT** – Treasurer Sindy Ready
1. 2022 Operating **and** Capital Budgets (**attachment 06**)
  2. Financial Update Process – Treasurer Ready & Michelle Lind, CEO
  3. 2021 Year-to-Date Financials (**attachment 07**)
  4. 2021 Capital Budget Update (**attachment 08**)

- E. CHIEF EXECUTIVE OFFICER'S REPORT** – Michelle Lind, CEO (**attachment 09**)
  - 1. CEO/Operations Update – Michelle Lind, CEO
    - a. Approve CEO Position Description (**attachment 10**)
  - 2. Legal Update – Scott Drucker, General Counsel
  - 3. ARDAF/ARFHCO Update – Michelle Lind, CEO
    - a. ARFHCO Funding – **MOTION (attachment 11)**
  
- F. PRIMARY COMMITTEE REPORTS**
  - 1. Professional & Business Development (**PBD**) – Barbara Wilson (**attachment 12**)
  - 2. Business Technology & Communications (**BST**) – Shane Cook (**attachment 13**)
  - 3. Risk Management (**RM**) – Mike Porter (**attachment 14**)
    - a. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
    - b. Solar Addendum Revision – **MOTION (attachment 15)**
    - c. New Vacant Land/Lot Listing Agreements – **MOTION (attachment 16)**
  - 4. Legislative & Political Affairs (**LPA**) – Susan Herber (**attachment 17**)
    - a. RAPAC/RIMC Activity Report (**attachment 18**)
  
- G. REGION VICE PRESIDENTS' REPORTS**
  - 1. Region 1 – Diana Bingham
  - 2. Region 2 – Deb Fisher
  - 3. Region 3 – Bryan Anderson
  - 4. Region 4 – Dena Greenawalt
  - 5. Region 5 – Steve Redmond
  - 6. AE Representative – Jan Marie Ennenga
  
- H. UNFINISHED BUSINESS**
  
- I. NEW BUSINESS**
  - 1. 2023 Planning and Budget Timeline (**attachment 19**)
  - 2. 2023-2024 Committee Leadership Appointments – President-elect Gibbs – **MOTION (attachment 20)**
  - 3. Region XI Nominating Committee Appointments – **MOTION (attachment 21)**
  - 4. Region XI Strategy Committee Appointments – **MOTION (attachment 22)**
  - 5. LGBTQ+ Real Estate Alliance – **MOTION (attachment 23)**
  - 6. CEO Transition – **MOTION (attachment 24)**
  
- J. ADJOURN - Next Meeting:**
  - Tuesday, March 29, 2022
  - Embassy Suites Phoenix/Scottsdale - Phoenix, Arizona