

RECOMMENDATION TO THE EXECUTIVE COMMITTEE

FROM:

Mandy Neat, PBD Chair/Barb Freestone, Staff Liaison

RECOMMENDATION:

To approve re-allocation up to \$9,000 from catering expenses to cover development, guest speakers and platform activity expenses.

BACKGROUND:

Due to COVID concerns and opportunities to incorporate virtual sessions into the LTA program, two, possibly three, modules will be held virtually this year.

BUDGET IMPACT:

None (Costs for development and platform activities would be absorbed by the catering expenses dedicated to the LTA modules)

MOTION:

TO APPROVE RE-ALLOCATION UP TO \$9,000 FROM CATERING EXPENSES (630-1840) TO SPEAKER EXPENSES (787-1840) AND SUPPLIES (770-1840) TO COVER DEVELOPMENT, GUEST SPEAKERS AND PLATFORM ACTIVITY EXPENSES.

FOR MORE INFORMATION CONTACT:

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