



Via Email and U.S. Mail

March 6, 2020

Dear Arizona REALTORS® Directors:

The Arizona REALTORS® Board of Directors meeting will be held on **Thursday, March 26, 2020** at the Renaissance Phoenix Glendale Hotel & Spa in Glendale, Arizona. The meeting will be preceded by **2020 Board of Directors Orientation, Primary Committee Forums, and Regional Caucuses beginning at 9:00 a.m. Lunch will be served at 11:45 a.m. and the Board of Directors meeting will begin at 2:00 p.m.** I strongly urge you to attend the Orientation, Forums, and Regional Caucuses, during which there is an opportunity for more informal discussions on current issues.

We also invite you attend a private **Board of Directors Welcome Reception on Wednesday, March 25, 2020 from 5:30 – 6:30 at the Renaissance Phoenix Glendale Hotel.** For details on the Welcome Reception and Business Meetings schedule, please go to: <https://bit.ly/2IqF3uJ>

The major items of business during the March meeting will be the election of year 2021 Arizona REALTORS® officers, the Executive Committee Report, proposed Bylaw amendments, and information on the 2019 financial audit. There are only two opportunities for the directors to meet annually so it is important that we make use of this time to discuss real estate industry issues and/or trends with which you believe the association should consider for future action.

You have previously received information on the **Arizona REALTOR® Convention, “Empower, Engage, Excelerate”** to be held March 24th through March 26th in conjunction with the Board of Directors meeting. We have an excellent program lined up for the convention which I strongly encourage you to attend. Please visit <https://aarevents.cventevents.com/CONV> to download the schedule and registration information.

Agenda and Meeting Materials: I am enclosing the current agenda for the directors meeting. Meeting materials will be sent via ShareFile and available in the Board of Directors Strategy Room for review prior to the meeting. If you would prefer to have the printed materials sent to you, please contact Christina at christinasmalls@aaronline.com.

- **ShareFile:** You will receive an email from the Arizona REALTORS® ShareFile account (mail@sf-notifications.com). You will first need to access this file on a desktop computer, thereafter the file may be accessed from any device. If you do not have an existing ShareFile account, follow the instructions to “Click here to activate your account and view this folder.” If you already have a ShareFile account, your existing account will be used as long as the same email address is being used. You may access your files at any time by logging in at: <https://arizonarealtor.sharefile.com>

Board of Directors Strategy Room: To access the Board of Directors Strategy Room go to: www.aaronline.com/2020-board-of-directors-strategy-room-2/ - the password is: **BOD2020**. The materials will be available on March 9th and an easily printable PDF version of all the materials will be available.

Director Orientation Materials: On January 24th you were sent:

- Arizona REALTORS® [Board of Directors Position Description](#)
- Arizona REALTORS® [Board of Directors Orientation \(PowerPoint\)](#) .
- [NAR Video – “Fiduciary Duties Owed by Directors of Associations](#)
- FAQs on [Serving the Arizona REALTORS® as an Officer or Director](#).
- Arizona REALTORS® [Governing Documents](#)
- Board of Directors Roster [2020 Board of Directors Members](#)

All of this information and more is available on the Leadership and Volunteers page of the Arizona REALTORS® website: <https://www.aaronline.com/about-us/leadership-and-volunteers/>

Please contact us: If you have any questions or concerns regarding the information in this letter, or at any time during the year, please do not hesitate to contact Chief Executive Officer Michelle Lind at MichelleLind@aaronline.com or me at maryrobertshavas@gmail.com. We want to hear from you. If you have any questions about how to access ShareFile or the BOD Strategy Room, please contact Director of Operations, Christina Smalls (christinasmalls@aaronline.com) ~ 602-248-7787 ext. 463).

I look forward to seeing you at the Arizona REALTOR® Convention and Board of Directors meeting!

Very truly yours,

Mary Roberts
2020 Arizona REALTORS® President