

ARIZONA REALTORS®

EXECUTIVE COMMITTEE MEETING

January 15, 2020

Arizona REALTORS® Building ~ Phoenix, Arizona

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 10:03 a.m. by President Roberts. A quorum was present.

Present

Mary Roberts	Jan Leighton	Gary Nelson
D. Patrick Lewis	Phil Annett	KC Cyga
James Adams	Annie Barmore	Steve Redmond
Jim Durham	Shelley Ostrowski	Amanda Creel

Teleconference

Becca Linnig	Marci Slater
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Absent

Eric Gibbs

Staff

Michelle Lind	Christina Smalls	Monica Schulik
Barb Freestone	Scott Drucker	

PRESIDENT'S REPORT – President Roberts

Approval of Meeting Minutes – The minutes from the September 6, 2019 budget meeting and October 16, 2019 meeting were approved as delivered.

Executive Committee Reference Materials – President Roberts gave an overview of the Reference Materials for the year.

Operating Reserve Legal Assistance Request Procedures – CEO Michelle Lind gave an overview of the Legal Assistance Request Procedure.

Online Voting – CEO Michelle Lind discussed the email voting protocol with the committee and there was a consensus to continue online voting as it has been conducted in the past.

Role of ExCom in Professional Standards – General Counsel Scott Drucker gave the committee a review of their role in rendering decisions on Professional Standards cases.

TREASURER'S REPORT – Treasurer Gibbs

2020 Operating & Capital Budget – In Treasurer Gibbs' absence, President-elect Leighton gave an overview of the 2020 budget.

Financial Update Process – President-elect Leighton gave an overview of the process of updating financials.

2019 Year-to-Date Financial Report – President-elect Leighton gave an update on the 2019 financials through November 2019.

CHIEF EXECUTIVE OFFICER’S REPORT – CEO Michelle Lind

CEO/Operations Update – CEO Michelle Lind gave an update on the Operations and Strategic Initiatives area.

MOTION: It was moved, seconded and carried to approve the CEO job description as delivered.

Arizona REALTORS® Disaster Assistance Foundation (ARDAF) and the Arizona REALTORS® Foundation for Housing and Community Outreach (ARFHCO) Update – CEO Michelle Lind gave an update on the Foundations.

Arizona REALTORS® Scholarships – Director of Association Relations, Monica Schulik, gave an update to the committee.

Legal Update – General Counsel Scott Drucker gave an update on current legal issues being monitored by the Association.

PRIMARY COMMITTEE REPORTS

Professional and Business Development (PBD) – Chair Marci Slater gave an update on the PBD area’s activities year-to-date.

Business Services and Technology (BS&T) – Chair Steve Redmond gave an update on the progress of the BS&T area’s year-to-date activities.

Risk Management (RMC) –

In Executive session: Twenty-seven (27) hearing panel decisions were adopted.

Chair Jim Durham gave an update on the Risk Management Committee’s activities year-to-date.

MOTION: It was moved, seconded and carried to approve for release on or about February 1, 2020 the revised Vacant Land/Lot Purchase Contract Buyer Attachment page.

Legislative and Political Affairs (LPA) – Chair Shelley Ostrowski gave an update on the year-to-date activities of the LPA area.

REGION VICE PRESIDENTS’ REPORTS

Region 1 – Vice President Phil Annett gave an update on the region’s activities.

Region 2 – Vice President KC Cyga gave an update on the region’s activities.

Region 3 – Vice President James Adams gave an update on the region’s activities.

Region 4 – Vice President Becca Linnig gave an update on the region’s activities.

Region 5 – Vice President Annie Barmore gave an update on the region’s activities.

AE Representative – Association Executive Representative Amanda Creel gave an update on issues of concern to the local association executives.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Communications/Social Media Guidelines - President Roberts gave an overview of the primary committee member Communications and Social Media Guidelines.

Arizona Housing Fund - President Roberts gave an overview of the association’s promotion of the newly founded Arizona Housing Fund and the inclusion of the AHF escrow donation form in Transaction Desk.

2021 Planning and Budget Timeline - President Roberts gave an overview of the deadlines for submitting 2021 budget.

2021 - 2022 Committee Leadership Appointments - President-elect Leighton and First Vice President Nelson presented their leadership appointment for 2021-2022.

MOTION: It was moved, seconded and carried to recommend approval of the following leadership appointments for Primary Committees and Local Association Executive for 2021 to the Board of Directors.

- Legislative and Political Affairs:
Duane Washkowiak, Chair
Susan Herber, Vice Chair
- Business Services and Technology
Gunner Mitchell, Chair
Shane Cook, Vice Chair
- Risk Management
Laurie McDonnell, Chair
Mike Porter, Vice Chair
- Professional and Business Development
Mandy Neat, Chair
Barbara Wilson, Vice Chair
- Local Association Executive appointment to Executive Committee
Roger Nelson, West and Southeast REALTORS® of the Valley

Region XI Committee Appointments –

MOTION: It was moved, seconded and carried appoint 2020 President Mary Roberts and President-elect Jan Leighton as Arizona’s Representatives on the Region XI Nominating Committee.

MOTION: It was moved, seconded and carried appoint 2020 President-elect Jan Leighton as Arizona’s representative on the Region XI Strategy Committee for the December 2019 – November 2022 term.

Next Meeting – The next meeting will be held Wednesday, March 25, 2020 at the Renaissance Glendale Hotel & Spa in Glendale, Arizona.

ADJOURN

There being no further business, the meeting was adjourned at 12:58 p.m.

K. Michelle Lind, Recording Secretary

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On January 24, 2020 an email vote was sent to the Executive Committee for the following motion:  
**MOTION: TO UP TO \$10,000 FROM THE OPERATING RESERVE TO FILE AN  
AMICUS BRIEF IN THE SPECIAL ACTION FILED BY THE ATTORNEY GENERAL  
AT THE ARIZONA SUPREME COURT TO REVIEW AND INTERPRET  
ARTICLE IX, § 25 OF THE ARIZONA CONSTITUTION (PROP 126).**  
On January 27, 2020 there was a unanimous vote to approve the motion.

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