

Arizona REALTORS® Regional Vice President (RVP)

Position/Nomination/Election Process

DRAFT 5/22/19

RVP Position

The AAR elective officers shall be a President, a President-elect, a First Vice President, a Treasurer and five (5) Regional Vice Presidents (“RVPs”) . . . RVPs shall be elected for two (2) year terms and shall be limited to two (2) consecutive terms. Officers shall be ex-officio members of the Board of Directors . . . *Bylaws Article VII, Section 1*

AAR shall be divided into five (5) Regions, as approved by the Board of Directors, with an RVP elected from each Region, pursuant to Article VII. The First Vice President shall be responsible for the coordination of the efforts and activities of the RVPs. The RVPs shall be AAR officers and shall be responsible for developing and maintaining effective communication and cooperation among the Member Boards in their Region and AAR. *Article VII, Section 3*

RVP Nominating Committee

The RVP from each Region shall be nominated by a Regional Nominating Committee comprised of one (1) member (which may be the: President, President-elect, Immediate Past President, or an appointee of the President) from each Member Board within the Region.

Nominees for RVP must be nominated by a Member Board within their appropriate Region. An application containing the signature of the applicant’s member board AE or President shall be submitted to the current RVP no later than ninety (90) days prior to the election date.

The current RVP shall chair the Committee without voting rights, unless a vote is necessary to break a tie. Each Region’s nominee shall be voted on by the AAR’s Board of Directors at the first Directors’ meeting. No nominations for RVP shall be accepted from the floor.

If any Region does not submit a nominee for RVP for the following year or if the Board of Directors does not accept any nominee, the AAR President-elect shall have the authority to appoint a qualified RVP from the membership within the Region with the approval of the Board of Directors.

In the event the Regional Nominating Committee cannot reach a consensus in the selection of one (1) candidate for RVP, those candidates being considered shall be submitted to the Board of Directors for selection of that Region’s RVP. *Article VII, Section 7*

Each candidate’s application will be reviewed to verify candidates’ compliance with position qualifications. RVP applications shall be verified by the respective Regional Nominating Committee and follow procedures as provided in Section 7 of this Article. *Article VII, Section 5c*

RVP Position Criteria

The following are the minimum criteria, per the Arizona REALTORS® Bylaws, which must be met to qualify as a candidate for AAR Officers or National Directors. Any nominee for Arizona REALTOR® Officer or NAR Director shall:

- a. Be a REALTOR® member in good standing, **and**
- b. Display knowledge of the Arizona REALTORS® Strategic Plan objectives, **and**
- c. Have served as an elected officer of a local board/association for at least one (1) year; **or**
- d. Have served at least one (1) year as an elected, or appointed, Arizona REALTORS® Director; **or**
- e. Have served at least one (1) year on the Arizona REALTORS® Executive Committee.

Article VII, Section 6

RVP Vacancy or Removal

Should a vacancy occur in an RVP position, that Region shall appoint a replacement for the duration of the unexpired term. *Article V, Section 6*

The Region from which the RVP was nominated and a manner agreed upon within that Region shall handle removal of an RVP. *Article VI, Section 9d*

THE CURRENT RVP IN CONJUNCTION WITH THE AE SHOULD DO THE FOLLOWING

STARTING NEAR THE END OF THEIR FIRST YEAR TERM

AE of the Current RVP: The AE of the current RVP shall be responsible for the administrative duties of the RVP Nominating Committee.

This includes: (1) Soliciting from the associations in the region for their appointee to the committee, (2) sending out notice to the AEs and Presidents of the region the committee roster once finalized, (3) scheduling and notifying the committee members of the meetings, (4) supplying the nomination form to all AEs and Presidents in the region, (5) compiling all nominations for review by the committee and (6) notifying AAR of the selected candidate.

SEPTEMBER/OCTOBER:

(1) Solicit Applications for the next RVP term

- The current RVP and AE should begin soliciting members for RVP applications (*the manner of solicitation is in your discretion – personal requests or via email/newsletter/Facebook posts*).
 - Share the RVP position criteria, the RVP job description, and that this is a 2-year term in the solicitation.
- Instruct members to submit RVP applications containing the Local Association AE or President's signature **to the current RVP AE 90 days prior to the election** date (*generally in December*). The applications do not need to be submitted to the Arizona REALTORS® at this point.

(2) Form a Nominating Committee

- The AE of the current RVP should contact each Local Association AE and President/President-elect and ask for one member from each association in the Region to serve on the Nominating Committee.
 - Nominating Committee members may be the: President, President-elect, Immediate Past President, **or** an appointee of the President.

NOVEMBER/DECEMBER:

(1) Establish a Nominating Committee Meeting Date

- The AE of the current RVP should coordinate the selection of a Nominating Committee meeting date.

(2) Hold the Nominating Committee Meeting

- The process of selecting an RVP is decided by each Region's Nominating Committee.
- The current RVP shall chair the Nominating Committee without voting rights, unless a vote is necessary to break a tie.

JANUARY

(1) Notify the selected RVP Nominee (*if not done previously*)

- Request that the nominee draft a bio/candidate statement (*if not done previously*).

(2) Submit the RVP Nominee’s Application to the Arizona REALTORS® CEO by the Deadline

- The AE of the current RVP must submit their Region Nominee’s **application and bio** to the Arizona REALTORS® CEO and copy the nominee **sixty (60) days prior to the election date** (*Article VII, Section 4*).
 - The application deadline is generally in January, but varies depending upon the election date.
 - Check the Arizona REALTORS® website or contact the CEO for the application deadline.

MARCH

- The Arizona REALTORS® Board of Directors will ratify the RVP nominee during the election at the Board of Directors Meeting.

APRIL

- Each elected RVP will be asked to attend the Arizona REALTORS® Planning Session.

SEPTEMBER

- Elected RVPs must attend the Executive Committee Orientation and Budget Meeting at the Arizona REALTORS® building.

DECEMBER

- The RVP term on the Arizona REALTORS® Executive Committee begins on December 1st.

If you have any questions regarding this process, please contact CEO Michelle Lind, Director of Operations Christina Smalls, or the Arizona REALTORS® First Vice President.