



**REAL SOLUTIONS. REALTOR® SUCCESS.**

**EXECUTIVE COMMITTEE MEETING**

**January 10, 2018 ~ 1:00 pm**

AAR Building – Meeting Room 4

Phoenix, Arizona

**AGENDA**

- A. CALL TO ORDER** – 2018 AAR President, Lori Doerfler, ABR, CIPS, rCRMS, CRS, GRI, PMN
- B. ROLL CALL** (reimbursement slips)
- C. PRESIDENT’S REPORT** – President Doerfler, ABR, CIPS, rCRMS, CRS, GRI, PMN
  - 1. Approval of Meeting Minutes for August 25, 2017 (2018 Budget Meeting) and October 11, 2017 as delivered (**attachment 01 & 02**)
  - 2. Executive Committee **Reference Materials**
    - a. AAR Structure Chart (**RM 01**)
    - b. AAR Bylaws, Policies and Official Statements (**RM 02**)
    - c. AAR 2018 Strategic Plan (**RM 03**)
    - d. Executive Committee Roster (**RM 04**)
    - e. Serving as an Officer or Director (**RM 05**)
    - f. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
    - g. Primary Committee Liaison Assignments (**RM 07**)
    - h. AAR Meetings/Events Calendar for 2018 (**RM 08**)
    - i. ExCom Expense Reimbursement (**RM 09**)
    - j. Arizona State Regions & Local Association (**RM 10**)
    - k. Local Association Contacts (**RM 11**)
    - l. Legislative/RIMC/RAPAC/Professional Standards Bylaws/Policies (**RM 12, 13, 14, 15**)
    - m. Code of Ethics Guideline (**RM 16**)
    - n. NAR 2018 Committee Members (Arizona) (**RM 17**)
  - 3. Operating Reserve Legal Assistance Request Procedures – Michelle Lind, CEO (**attachment 03**)
  - 4. Online Voting – Michelle Lind, CEO (**attachment 04**)
  - 5. Role of ExCom in Professional Standards – Scott Drucker, General Counsel (**attachment 05**)

- D. **TREASURER'S REPORT** – Treasurer Jan Leighton, CRS, GRI, e-PRO
  - 1. 2018 Operating Budget (**attachment 06**)
  - 2. Financial Update Process – Treasurer Leighton & Michelle Lind, CEO
  - 3. Financial Report (**attachment 07**)
  - 4. 2017 and 2018 Capital Budget Update (**attachment 08**)
  
- E. **CHIEF EXECUTIVE OFFICER'S REPORT** – Michelle Lind, CEO (**attachment 09**)
  - 1. CEO/Operations Update – Michelle Lind, CEO
  - 2. Legal Update – Scott Drucker, General Counsel
  - 3. ARDAF/ARFHCO Update – Michelle Lind, CEO
  
- F. **PRIMARY COMMITTEE REPORTS**
  - 1. Professional & Business Development (**PBD**) – Susan Slattery (**attachment 10**)
  - 2. Business Services & Technology (**BST**) – Carlos Ramos (**attachment 11**)
  - 3. Risk Management (**RM**) – Beth Adams, ABR, CRS, GRI, SRS (**attachment 12**)
    - a. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
    - b. Additional Clause Addendum Revision – **MOTION (attachment 13)**
    - c. Residential Lease Owner's Property Disclosure Statement Revision – **MOTION (attachment 14)**
    - d. Mold Disclosure – **MOTION (attachment 15)**
    - e. Professional Standards Policies Revisions – **MOTION (attachment 16)**
  - 4. Legislative & Political Affairs (**LPA**) – Kent Simpson (**attachment 17**)
    - a. RAPAC/RIMC Activity Report (**attachment 18**)
  
- G. **REGION VICE PRESIDENTS' REPORTS**
  - 1. Region 1 – Dale Kelley
  - 2. Region 2 – Christopher Paris, CRS, GRI
  - 3. Region 3 – Dani Lawrence
  - 4. Region 4 – Dee Schippel, ABR, GRI, SFR, SRS, RENE
  - 5. Region 5 – Eric Gibbs
  - 6. AE Representative – Rebecca Grossman, RCE, GREEN
  
- H. **UNFINISHED BUSINESS**
  
- I. **NEW BUSINESS**
  - 1. 2019 Planning and Budget Timeline (**attachment 19**)
  - 2. 2019 - 2010 Committee Leadership Appointments – President-elect D. Patrick Lewis, – **MOTION (attachment 20)**
  - 3. AAR Bylaws Revisions – **MOTION (attachment 21)**
  
- J. **ADJOURN - Next Meeting:** Monday, March 19, 2018 / 2:00 – 5:00 pm @ Renaissance Hotel, Glendale

**\*Depending on conference schedule times may change.**