



“REALTOR®...the best prepared real estate practitioner with the highest standards”

EXECUTIVE COMMITTEE MEETING

January 13, 2016 ~ 1:00 pm

AAR Building – Meeting Room 4

Phoenix, Arizona

AGENDA

- I. CALL TO ORDER** – 2016 AAR President, Paula Serven, GRI, e-Pro, SFR
- II. ROLL CALL** (reimbursement slips)
- III. PRESIDENT’S REPORT** – President Serven, GRI, e-Pro, SFR
 - a. Approval of Meeting Minutes for August 28, 2015 (2016 Budget) and October 7, 2015 as delivered (**attachment 01 & 02**)
 - b. Executive Committee **Reference Materials**
 1. AAR Structure Chart (**RM 01**)
 2. AAR Bylaws (**RM 02**)
 3. AAR 2016 Strategic Plan (**RM 03**)
 4. Executive Committee Roster (**RM 04**)
 5. Serving as an Officer or Director (**RM 05**)
 6. Officers, RVP, AE Liaison Position Descriptions (**RM 06**)
 7. Primary Committee Liaison Assignments (**RM 07**)
 8. AAR Meetings/Events Calendar for 2016 (**RM 08**)
 9. ExCom Expense Reimbursement (**RM 09**)
 10. Local Association Jurisdictions/Regions (**RM 10**)
 11. Local Association Contacts (**RM 11**)
 12. Legislative/RIMC/RAPAC/Professional Standards Bylaws & Policies (**RM 12, 13, 14, 15**)
 13. Code of Ethics Guideline (**RM 16**)
 14. NAR 2016 Committee Members (Arizona) (**RM 17**)
 - c. Operating Reserve Legal Assistance Request Procedures – Michelle Lind, CEO (**attachment 03**)
 - d. Online Voting – Michelle Lind, CEO (**attachment 04**)
 - e. Role of ExCom in Professional Standards – Scott Drucker, General Counsel (**attachment 05**)

- IV. **TREASURER'S REPORT** – Treasurer D. Patrick Lewis
 - a. 2016 Operating Budget (**attachment 06**)
 - b. Financial Update Process – Treasurer D. Patrick Lewis & Michelle Lind, CEO
 - c. Financial Report (**attachment 07**)
 - d. 2015 and 2016 Capital Budget Update (**attachment 08**)

- V. **CHIEF EXECUTIVE OFFICER'S REPORT** – Michelle Lind, CEO (**attachment 09**)
 - a. CEO/Operations Update – Michelle Lind, CEO
 - a. Communications Update – Ron LaMee, Senior Vice President Research & Communications
 - b. Legal Update – Scott Drucker, General Counsel
 - c. ARFHCO Update – Monica Schulik, Director of Association Relations
 - b. ARDAF Update – Michelle Lind, CEO

- VI. **PRIMARY COMMITTEE REPORTS**
 - a. Professional & Business Development (**PBD**) – Christopher Paris, CRS, GRI, ABR, SFR (**attachment 10**)
 - b. Business Services & Technology (**BST**) – Yvonne Coelet, ABR, CRS, GRI, LTG, PMN (**attachment 11**)
 - c. Risk Management (**RM**) – Gerry Russell (**attachment 12**)
 - 1. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate ShareFile Folder**
 - 2. Property Management Form Revision – **MOTION (attachment 13)**
 - 3. Pre-Qualification Form Revision – **MOTION (attachment 14)**
 - 4. Critical Dates List Revision – **MOTION (attachment 15)**
 - 5. Pre/Post Possession Addenda – **MOTION (attachment 16)**
 - 6. PS Policy Revisions – **MOTION (attachment 17)**
 - d. Legislative & Political Affairs (**LPA**) – Holly Eslinger, ABR, CRB, CRS (**attachment 18**)
 - 1. RAPAC/RIMC Activity (**attachment 19**)

- VII. **REGION VICE PRESIDENTS' REPORTS**
 - a. Region 1 – Matias Rosales
 - b. Region 2 – Bill Ashker, CRMS
 - c. Region 3 – Clark Jones, CRB, GRI
 - d. Region 4 – Jay Schlum
 - e. Region 5 – Cathy Erchull, GRI
 - f. AE Representative – Judy Jackson, RCE

- VIII. **UNFINISHED BUSINESS**

IX. NEW BUSINESS

- a. 2017 Planning and Budget Timeline – President Serven, GRI, e-Pro, SFR (**attachment 20**)
- b. 2017 Committee Leadership Appointments – President-elect Paula Monthofer, GRI, e-PRO – **MOTION (attachment 21)**
- c. Region XI Nominating Committee – Arizona Appointments – **MOTION (attachment 22)**
- d. Region XI 2019 RVP Endorsement and Candidate Funding – **MOTION (attachment 23)**
- e. Sponsorship of SAAR MIPIM Booth – **MOTION (attachment 24)**
- f. AAR Past Presidents/Leadership Dinner – **MOTION (attachment 25)**

- X. ADJOURN - Next Meeting:** Tuesday, March 29, 2016 / 3:00 – 6:00 pm @ Prescott Resort
***Depending on conference schedule times may change.**