



**“REALTOR®...the best prepared real estate practitioner with the highest standards”**

## **EXECUTIVE COMMITTEE MEETING**

**January 17, 2014 ~ 1:00 pm**

AAR Building – Meeting Room 4

Phoenix, AZ

### **AGENDA**

- I. CALL TO ORDER** – 2014 AAR President, Evan Fuchs
- II. ROLL CALL** (reimbursement slips)
- III. PRESIDENT’S REPORT** – President Fuchs
  - a. Approval of Meeting Minutes for October 15, 2013 as mailed (**attachment 01**)
  - b. Executive Committee **Reference Materials**
    1. AAR Strategic Plan (**RM 01**)
    2. AAR Bylaws - (**RM 02**)
    3. Serving as an Officer or Director (**RM 03**)
    4. AAR Structure Chart (**RM 04**)
    5. Executive Committee Roster (**RM 05**)
    6. Officer and RVP Job Descriptions (**RM 06**)
    7. AAR Meetings/Events Calendar for 2014 (**RM 07**)
    8. Primary Committee Liaison Assignments (**RM 08**)
    9. ExCom Expense Reimbursement (**RM 09**)
    10. Local Association Jurisdictions/Regions (**RM 10**)
    11. Local Association Contacts (**RM 11**)
    12. Legislative/RIMC/RAPAC Bylaws and Policies (**RM 12, 13, 14**)
    13. NAR Committees 2014 (Arizona) (**RM 15**)
  - c. Operating Reserve Legal Assistance Request Procedures - Michelle Lind (**attachment 02**)
  - d. Role of ExCom in Professional Standards - Scott Drucker (**attachment 03**)
  - e. Online Voting - Michelle Lind (**attachment 04**)
  - f. Update from Previous Meetings - President Fuchs (**attachment 05**)
  - g. 2014 Officer Discussions Update - President Fuchs
- IV. TREASURER’S REPORT** – Paula Monthofer
  - a. 2014 Budget (**attachment 06**)
  - b. Financials Update Process - Paula Monthofer & Michelle Lind
  - c. Year-to-Date Financials (**attachment 07**)
  - d. 2013 and 2014 Capital Budget Update (**attachment 08**)

- V. CHIEF EXECUTIVE OFFICER'S REPORT** – Michelle Lind (**attachment 09**)
- a. CEO Update - Michelle Lind, CEO
  - b. ARDAF Update - Michelle Lind, CEO (**attachment 10**)
  - c. Legal Update - Scott Drucker, General Counsel
  - d. ARFHCO Update - Monica Schulik, Director of Association Relations
  - e. Research & Member Value Update - Ron LaMee, SVP Research and Member Value

**VI. PRIMARY COMMITTEE REPORTS**

- a. Professional & Business Development (**PBD**) – Lori Doerfler (**attachment 11**)
- b. Business Services & Technology (**BST**) – D. Patrick Lewis (**attachment 12**)
- c. Risk Management (**RMC**) – Tahona Epperson (**attachment 13**)
  - 1. Adoption of Hearing Panel Decisions (Executive Session/Motions) – **Separate Dropbox Folder**
  - 2. Forms **MOTIONS**
    - a. Buyer Contingency Addendum (**attachment 14**)
    - b. Residential Lease Agreement, Mutual Cancellation of Property Management Agreement, Notice of Cancellation of Property Management Agreement (**attachment 15**)
    - c. Forms Release Schedule (**attachment 16**)
- d. Legislative & Political Affairs (**LPA**) – Tom Sloyan (**attachment 17**)

**VII. REGION VICE PRESIDENTS' REPORTS**

- a. Region 1 – Mary Roberts
- b. Region 2 – Kerry Melcher
- c. Region 3 – Beth Adams
- d. Region 4 – Tom Rizen
- e. Region 5 – Yvette Palmer
- f. AE Representative – Janet Kane

**VIII. UNFINISHED BUSINESS**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**IX. NEW BUSINESS**

- a. 2015 Planning and Budget Timelines – President Fuchs (**attachment 18**)
- b. Electronic Delivery of Board of Directors Materials (**attachment 19**)

- X. ADJOURN - Next Meeting:** Tuesday, April 15, 2014 / 3:00 – 6:00 pm @ Prescott Resort  
**\*Depending on conference schedule times may change.**