

# NOTICE TO TENANT OF MANAGEMENT TERMINATION

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1. To: \_\_\_\_\_ and All Occupants  
2. Premises: \_\_\_\_\_  
3. We no longer manage the leased Premises effective \_\_\_\_\_ MO/DA/YR.

4. After this date, we will no longer accept from you on the owner's behalf any notices, rent, payment of any kind, repair requests or other items. All such conveyances will be returned to sender without any further notification from this office.

6. All future rent payments are now due and payable on the \_\_\_\_\_ day of each month to  owner or  new property management company, paid to the following:

8.  Name of owner: \_\_\_\_\_  
9. Owner's Address: \_\_\_\_\_  
10. ^ EMAIL ^ PHONE

11.  Name of new property management company: \_\_\_\_\_  
12. Company's address: \_\_\_\_\_  
13. ^ EMAIL ^ PHONE

14. In conjunction with our termination of management, your security deposit is being transferred to:  
15. \_\_\_\_\_

16.  You should be contacted by the successor owner or new property management company with payment instructions.  
17. \* NOTE: If the leased Premises has been foreclosed and the successor owner is not known within fourteen (14) business days  
18. from the date of the foreclosure, your security deposit will be refunded to you directly.

## 19. Property Manager

20. ^ PROPERTY MANAGER'S SIGNATURE PROPERTY MANAGER'S PRINTED NAME  
21. COMPANY  
22. ADDRESS CITY STATE ZIP CODE  
23. TELEPHONE EMAIL

24. Notice Delivered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
25.  Certified or registered mail  
26. Receipt Number: \_\_\_\_\_  
27.  Hand Delivered  
28. Acknowledgement of Hand Delivery by Tenant: \_\_\_\_\_

Pursuant to A.R.S. §33-1313, receipt of notice occurs when the notice is actually received, delivered in hand to the tenant, or mailed by registered or certified mail to the tenant at the place held out by the tenant as the place for receipt of the communication or, in the absence of such designation, to the tenant's last known place of residence. If notice is mailed by registered or certified mail, the tenant is deemed to have received such notice on the date the notice is actually received by tenant or five days after the date the notice is mailed, whichever occurs first.